

Discount Ticket for the Babysitter Subsidy Program

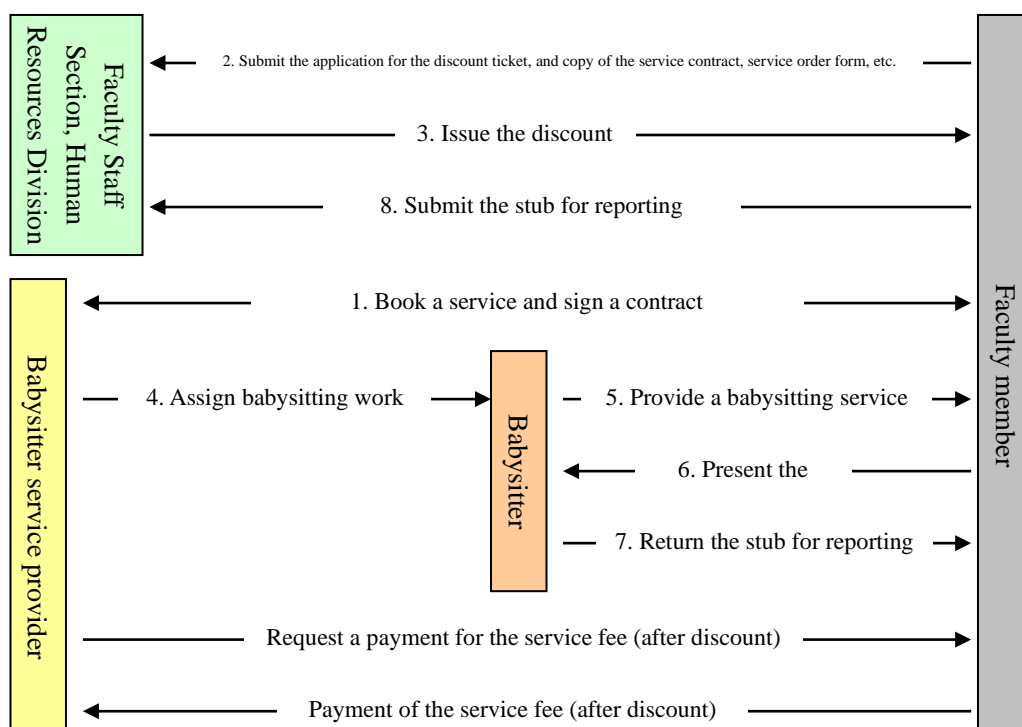
The "babysitter supply program" is a system that subsidizes part of the expense incurred by hiring a babysitter, and is operated by All Japan Childcare Services Association.

To use the program, you need a discount ticket issued by this university. Please read the following description beforehand:

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| (1) Eligible Applicants | Faculty members of this university and who are members of the Ministry of Education, Culture, Sports, Science and Technology Mutual Aid Association, or insured by welfare pension insurance |
| (2) Eligible Children | From birth to the third grade of elementary school (or to the sixth grade of elementary school if they require care) |
| (3) Discount Amount | 2,200 yen per day |
| (4) Application Procedures for the Program | <p>Step 1. Select a babysitter service provider which accepts the discount ticket, book the service, and sign a contract.</p> <p>URL (http://acsa.jp/htm/babysitter/ticket_handling_list.htm)</p> <p>Step 2. Submit the "Application for Discount Ticket for the Babysitter Supply Program" with one of the following documents to the Faculty Member Sector in the Human Resources Division, and receive a discount ticket.</p> <ul style="list-style-type: none"> - <u>Copy of service contract with a babysitter service provider</u> - <u>Copy of service order form, application form for service, etc. which indicates a contract for the service</u> <p>Step 3. On the day of using the service, present the discount ticket to the babysitter.</p> <p>At that time, <u>the babysitter will return the stub for reporting the use of the discount ticket. Be sure to keep it.</u></p> <p>Step 4. <u>After the service, promptly submit the stub for reporting the use of the discount ticket to the Faculty Member Sector in the Human Resources Division.</u></p> |
| (5) Remarks | <ul style="list-style-type: none"> i. Discount tickets can be used only when your spouse is working, sick, hospitalized, etc. and you cannot work without using the service. ii. Discount tickets are available for use; one per child per day, up to 24 tickets per month, and 280 tickets per year. iii. Discount tickets can be used only for childcare of infants and toddlers, children up to the third grade of elementary school, and children up to the sixth grade of elementary school who require health care at their home, or when using transportation to/from a daycare, non-registered daycare facility, etc. In addition, the tickets cannot be used for transportation to/from a daycare facility that the babysitter belongs to. iv. Discount tickets can be used only with service providers which accept the ticket. v. Discount tickets cannot be used for childcare at a baby room, group care, event, in hospital, at a babysitter's house, etc. They can be used only for |

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| | <p>childcare at the member's house.</p> <p>vi. In order to receive a discount ticket, you must have a service contract with a service provider which accepts the discount ticket. Then be sure to submit a document to prove the usage of the service, such as a "copy of service contract" to the Faculty Member Sector of the Human Resources Department.</p> <p>vii. The following information must be included in the service contract:</p> <ol style="list-style-type: none"> Address, name, and representative person of a service provider which accepts the discount ticket Address and name of the faculty member Description and rate system of the service Disclaimer of the service provider in case of accident Other information required for using the service (depending on the service provider) <p>viii. Use the discount ticket before the expiry date printed on the ticket.</p> <p>ix. When receiving the discount ticket, ensure that "name of faculty member" is filled out. Present the ticket directly to the babysitter on the day of using the service.</p> <p>x. After the service, promptly submit the stub for reporting the use of the service to the Faculty Member Sector of the Human Resources Department.</p> <p>xi. If the discount ticket is no longer needed, promptly return to the Faculty Member Sector of the Human Resources Department.</p> <p>xii. The discount ticket cannot be leased or transferred to others.</p> <p>xiii. The discount ticket cannot be reissued.</p> <p>xiv. The discount ticket can only be used for a service priced at 2,200 yen or higher.</p> <p>xv. If you use this discount ticket, the discounted expense will appear on the income of the applicant for tax purposes and classified as "miscellaneous income" under the Income Tax Law.</p> |
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<Flow Chart>



<Contact Information>

Mon – Fri: 8:30 – 12:15

13:15 – 17:15

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