



Graduate School of Science & Engineering
Energy System-Information Technology Innovation
International Professional Program

Doctoral Course
2026

OVERVIEW

As a part of the International Graduate Program at Saitama University, the Graduate School of Science and Engineering offers highly qualified students the opportunity to pursue doctoral studies and research in the field of Engineering leading to a Doctor of Philosophy/ Engineering / Science*.

Energy System-Information Technology Innovation (ESITI) International Professional Program is designed to cover a wide spectrum of research fields in Materials Science, Electronics, Informatics and Mechanical Engineering. The program starts in either April or October and requires a standard three-year residency for the completion of a doctoral degree. Class instruction, research supervision and guidance are conducted in English, as well as dissertations, reports, examinations, and presentations by students.

*The Doctor of Philosophy (PhD) degree, the Doctor of Engineering (D.Eng.), the Doctor of Science (D.Sc.) degree is conferred according to the content of the dissertation.

1. ELIGIBILITY

(A) MEXT Scholarship University Recommendation

An applicant must:

- have or expected to have a master's degree before enrollment
- be a national of a country that has diplomatic relations with the Japanese Government
- be under 35 years of age as of April 1st, 2026 (i.e. born on or after April 2nd, 1991)
- have excellent academic achievements
- have a proof of one's English language proficiency
(equivalent to CEFR B2 Level: IELTS 5.5 or above in 4 skills, TOEFL iBT 72 or above)
- be in good mental and physical health
- reside outside Japan at the time of application and not hold Japanese nationality
- be able to come to Saitama University before October 1st, 2026
- have NOT been an awardee of the Japanese Government Scholarship during the last three years

(B) Self-funded Student

An applicant must:

- have or expected to have a master's degree before enrollment
- have excellent academic achievements
- have a proof of one's English language proficiency
(equivalent to CEFR B2 Level: IELTS 5.5 or above in 4 skills, TOEFL iBT 72 or above)
- be in good mental and physical health.

NOTE: Those who have already secured a scholarship or other financial support, please provide evidence of ability to bear the expenses during one's study at Saitama University.

***Applicants who are residing in Japan at the time of application** must apply for regular admission to the Graduate School of Science & Engineering. The procedures are different from ESITI program. Such candidates are advised to contact the Graduate School directly for further details. Please note that the application deadlines are also different.

<http://www.saitama-u.ac.jp/rikogaku/en/admission/news.html>

2. SELECTION CRITERIA AND PROCEDURE

Evaluation of applications will be based on the candidate's scholastic ability and research potential assessed from previous credentials, recommendation letters and essays on specific topics. During the selection process, short-listed candidates will be contacted through internet-based interviews or other appropriate means. Details for these interviews and exams will be sent out to short-listed candidates.

3. **MEXT Scholarship Benefits**

- Monthly allowance 148,000JPY
(a supplemental regional allowance of 3,000yen per month is included)
- 3 years doctoral course application fee, admission fee and tuition fee exempted
- Return air tickets from one's home country to Japan

4. **FEES (Self-funded students)**

- Application Fee: 30,000 yen upon application
- Admission Fee: 282,000 yen upon admission
- Tuition Fee: 535,800 yen per year
*Tuition fees should be paid in two installments in the Spring and Autumn semester.
(267,900yen/Spring semester + 267,900yen/Autumn semester)

5. **Application Deadlines**

November 30, 2025	MEXT Scholarship (October 2026 Intake)
October 31, 2025	Self-funded student (April 2026 Intake)
April 15, 2026	Self-funded student (October 2026 Intake)

6. **APPLICATION & ADIMSSION FLOW**

(A) MEXT Scholarship Application

STEP 1	Obtain the agreement from a professor to become your supervisor (Available courses and faculty members are listed on our website. https://park.saitama-u.ac.jp/~rese/courses.html) *If you cannot get any reply from the professor, please contact ESITI Admission Office (rese@gr.saitama-u.ac.jp). We will forward your message to your desired professor(s).
STEP 2	Send all the required documents to ESITI Admission Office by email (rese@gr.saitama-u.ac.jp) Required documents are listed 6. REQUIRED DOCUMENTS (Deadlines: November 30, 2025)
STEP 3	<u>Mid December ~ Early January</u> Short-listed candidates are contacted by the admission office for the Internet-based interviews with the admission team members.
STEP 4	<u>Early February</u> The notification of results to successful applicants
STEP 5	<u>Late June-Early July</u> Official Approval from MEXT
STEP 6	<u>Mid July ~ Early August</u> Application for Student Visa at Japan Embassy Application for University Dormitory Flight tickets arranged by Saitama University
STEP 7	<u>September 25, 2026</u> Entrance Ceremony -Start your study-

(B) Self-funded students

STEP 1	Obtain the agreement from a professor to become your supervisor (Available courses and faculty members are listed on our website. https://park.saitama-u.ac.jp/~rese/courses.html)
STEP 2	Send all the required documents to ESITI Admission Office by email (rese@gr.saitama-u.ac.jp) Required documents are listed 6. REQUIRED DOCUMENTS (Deadlines: October intake 4/15, April Intake 10/31)
Payment of Application Fee (30,000JPY)	
STEP 3	Internet-based interviews with your potential supervisor and admission team (Admission office will contact you for the schedule.)
STEP 4	Announcement of the result (October intake -1 st week of June / April intake – 1 st week of December)
STEP 5	Application for Certificate of Eligibility (COE) by Saitama University. (It will take about 2 months for COE to be issued.)
STEP 6	Application for Student Visa at Japan Embassy by you in your country
STEP 7	Start your study in Japan Entrance ceremony (October intake 9/25 / April intake 4/2)
Payment of Admission Fee (282,000JPY) Tuition Fee (535.800JPY) *Admission Fee Exemption, Tuition Waiver, Postponement of Payment applicable at the beginning of the first term.	

7. **REQUIRED DOCUMENTS**

Please send all the required documents listed below to the Foreign Student Office by email (rese@gr.saitama-u.ac.jp).

As for the two recommendation letters, those must be emailed directly from each recommender to the Foreign Student Office (rese@gr.saitama-u.ac.jp).

Both MEXT Scholarship and Self-funded applicants

- Application form (Form A) with a photo taken in the last 6 months
- Field of Study and Research Plan (Form B)
- Grading Certificate (Transcript) of bachelor & master's degree
 - Explanation of the grading system such as A=Excellent, B=Good, C=Fare, etc. needed to be attached.
 - MEXT Scholarship applicant whose grade cannot be counted by the grading system, please contact the admission office for the further procedure.
- Graduation Certificate of bachelor & master's degree
- Abstract of Graduation thesis (master's program)

- a summary of thesis, no more than one page of A4 size paper.
- **Copy of passport** page containing the applicant's name and date of birth
 - Copy of your family register or residence certificate is acceptable.
- **Certificate of English Proficiency** (Official score of TOEFL iBT or IELTS)
 - The score must be taken within the past 2 years.
 - If the applicant's master's course was instructed in English, it can be an official certificate or letter to prove that medium language of instruction was English instead of English Proficiency Certificate.
- **Two Letters of Recommendation**
 - **must be addressed** **"To the President of Saitama University"**
 - **1st letter from the Dean or equivalent position of your institution**
 - **2nd letter from the applicant's supervisor or a person of equivalent**
 - The letter must be emailed by attachment from your recommender to our Admission Office (rese@gr.saitama-u.ac.jp) directly from their official email address.
 - The letter can be written either in the official letterhead of the institute or ESITI program's ready-made form.

In addition, Self-funded applicants must submit followings.

- **Payment receipt of application fee (30,000JPY)**
 - Please follow the instruction "How to pay fees from overseas".
- **Certificate of Scholarship or other financial support (if any)**
 - Those who have already secured a scholarship or other financial support, please provide evidence of the ability to bear the expenses during one's study at Saitama University.

Note: All Certificates need to be in English or attached with English translation.

8. Other SCHOLARSHIPS

- **JASSO Scholarship for Privately Funded International Students** is awarded to the students with excellent academic and character records who have received pre-arrival admission in a graduate school.
https://www.jasso.go.jp/en/ryugaku/scholarship_j/shoreihi/yoyaku_tonichimae.html
- Other scholarships are applicable after your enrollment. Saitama University's Office of International Affairs provides the scholarship information on their webpage.
 (http://en.saitama-u.ac.jp/studentlife/scholarship/)

9. CORRESPONDENCE

All correspondence and inquiries should be addressed to:

Foreign Student Office of ESITI Program (FSO-ESITI)
 Graduate School of Science and Engineering
 Saitama University
 255 Shimo-Okubo, Sakura-ku
 Saitama, Japan 338-8570

Email: rese@gr.saitama-u.ac.jp

CHECKLIST

Required Documents for Application

Check	Document
	Both pages of the application form (Form A) duly filled and signed
	Photo taken in the last 6 months is affixed on the first page of Form A
	Field of Study and research plan (Form B)
	Grading Certificate (Transcript) of Bachelor's degree
	Grading Certificate (Transcript) of Master's degree
	Explanation of Grading System (such as A=Excellent, B=Good, C=Fair, etc.)
	Graduation Certificate of Bachelor's degree
	Graduation or Expected Graduation Certificate of Master's degree
	Abstract of graduation thesis (Master's degree / 1 page of A4 paper)
	Copy of your passport or family register or residence certificate
	Certificate of English Proficiency
	1 st Letter of Recommendation was requested to _____ MUST be addressed "To the President of Saitama University".
	2 nd Letter of Recommendation was requested to _____ MUST be addressed "To the President of Saitama University".
	(Self-funded applicant) Payment receipt of application fee
	(Self-funded applicant) Certificate of Scholarship (if any)

Graduate School of Science & Engineering

2026 APPLICATION FORM (Doctoral Course)

International Graduate Program on

Energy System - Information Technology Innovation

1. Name _____
Family name Given name Middle name

Your Photo taken
within 6 months.

4.5cm x 3.5cm

2. Gender ☐ Male ☐ Female

3. Marital Status ☐ Single ☐ Married

4. Nationality _____

5. Japanese Nationality ☐ No ☐ Yes

6. Date of Birth (Year) (Month) (Date)

7. Age _____

8. Current Address _____

Country _____

9. Phone Number _____

10. Email _____

11. Your permanent address in your home country

☐ Same as above

☐ _____

12. Scholarships

☐ I would like to apply under MEXT Scholarship University Recommendation.

☐ I have already obtained a scholarship / financial support.

*Please specify your scholarship / Financial Supporter.

☐ No Scholarship (self-funded)

13. Academic Record

Primary School name

Location _____ Country _____

From ____ (year) ____ (month) to ____ (year) ____ (month) [____ years in total]

Secondary School name

Location _____ Country _____

From ____ (year) ____ (month) to ____ (year) ____ (month) [____ years in total]

High School name

Location _____ Country _____

From ____ (year) ____ (month) to ____ (year) ____ (month) [____ years in total]

University (Undergraduate) name

Location _____ Country _____

Major _____ Degree ☐ Bachelor level

From ____ (year) ____ (month) to ____ (year) ____ (month) [____ years in total]

☐ Completed ☐ Expected to complete ☐ Withdrawal

Remarks _____

University (Graduate) name

Location _____ Country _____

Major _____ Degree ☐ Bachelor level ☐ Master level

From ____ (year) ____ (month) to ____ (year) ____ (month) [____ years in total]

☐ Completed ☐ Expected to complete ☐ Withdrawal

Remarks _____

University (Graduate) name (if any)

Location _____ Country _____

Major _____ Degree ☐ Master level ☐ Doctor level

From ____ (year) ____ (month) to ____ (year) ____ (month) [____ years in total]

☐ Completed ☐ Expected to complete ☐ Withdrawal

Remarks _____

14. Field of Study in the past (please describe as detailed as possible)

15. Publications (including Graduation Thesis) authored by applicant, with the name, address of publisher and the date of publication.

16. Employment record (two most recent employments)

Name of Institution

Location _____

Position _____

Period of Employment: From ____/____/____ to ____/____/____

Remarks _____

Name of Institution

Location _____

Position _____

Period of Employment: From ____/____/____ to ____/____/____

Remarks _____

17. Language Proficiency

English ☐ IELTS (score _____ Date taken ____/____/____)

☐ TOEFL iBT (score _____ Date taken ____/____/____)

☐ Others _____ (score _____ Date taken ____/____/____)

Japanese ☐ JLPT (level _____ Date taken ____/____/____)

☐ Others _____

Other language(s) _____

18. Health Conditions

☐ Good

☐ Have some medical condition (please write details _____)

19. Name of your desired supervisor(s) at Saitama University

1) Professor's name _____

Course _____

2) Professor's name _____

Course _____

3) Professor's name _____

Course _____

20. Are you applying to any other universities besides Saitama University?

☐ None

☐ Yes (School Name _____)

21. Past visits or stays in Japan

Purpose _____

Period: from ____/____/____ to ____/____/____

Purpose _____

Period: from ____/____/____ to ____/____/____

22. Have you been awarded Japanese Government MEXT Scholarship before?

☐ No

☐ Yes

Institution name _____

Period: from ____/____/____ to ____/____/____

23. Accompanying Dependents (if you plan to bring them to Japan.)

Name _____ Age _____ Nationality _____

Relationship _____

Name _____ Age _____ Nationality _____

Relationship _____

24. Person to contact in your home country in case of emergency.

Name _____ Relationship _____

Occupation _____

Contact Address _____

Phone _____ Email _____

25. Name two persons who can give us critical evaluation of your qualifications.

(One of them must be the Dean or a person of equivalent or higher position.)

1) Name _____

Position/Title _____

Organization _____

Email Address _____

2) Name _____

Position/Title _____

Organization _____

Email Address _____

26. Plan after you graduate Saitama University.

I _____, the undersigned, herewith certify that all the above information is true and correct at the time of completion.

Signature _____ Date _____

専攻分野及び研究計画

Field of Study and Research Plan

Name in full,
in your native language

(姓名(自国語))

_____, _____
(Surname) (Given name) (Middle name)

Name in Roman capital letters

(姓名(ローマ字))

_____, _____
(Surname) (Given name) (Middle name)

Nationality

(国 籍)

Proposed study program in Japan (Outline your field of study on this side and the specific of your study program on the reverse side of this sheet. This section is one of the most important references for selection. The statement must be typewritten or written in block letters. Additional sheets of paper may be attached if necessary. If plagiarism or fraud is discovered after selection, the selection will be cancelled retroactively.)

(日本での研究計画;この研究計画は、選考の重要な参考となるので、表面に専攻分野の概要を、裏面に研究計画の詳細を具体的に記入すること。記入はタイプ又は楷書によるものとし、必要な場合は別紙を追加してもよい。なお、採用後に不正、盗用等が判明した場合は遡って採用を取り消す。)

If you have Japanese language ability, write in Japanese. (相当の日本語能力を有する者は、日本語により記入すること。)

1 Present field of study(現在の専攻分野)

2 Your research topic in Japan: Describe articulately the research you wish to carry out in Japan.

(渡日後の研究テーマ:日本においてどういった研究がしたいかを明確に記入すること)

3 Study program in Japan: (Describe in detail and with specifics – particularly concerning the ultimate goal(s) of your research in Japan)

(研究計画:詳細かつ具体的に記入し、特に研究の最終目標について具体的に記入すること。)

To the President of Saitama University, JAPAN

LETTER OF RECOMMENDATION

Name of Applicant: _____ Nationality: _____

To the Applicant: Please fill in your full name above. Give this form to the person you have asked to recommend you. Your recommender must complete the form and send it to our admission office by email. The email address is as follows: ESITI-Foreign Student Office (rese@gr.saitama-u.ac.jp)

To the Recommender: Please complete this form and send to our Foreign Student Office by email (rese@gr.saitama-u.ac.jp) from your official email address. This letter will be held in the strictest confidence, and we would value very much your critical evaluation of the intellectual ability and personality of the applicant with regard to pursuing advanced study and research. Thank you very much.

Name of recommender: _____

Position / Title: _____

Institution: _____

Address: _____

Email: _____ Phone: _____

How long have you known the applicant? _____

Under what circumstances have you known the applicant?

How often have you observed him/her? ☐ Daily ☐ Weekly ☐ Monthly ☐ Rarely

In comparison with other students in the same field of your institute, how would you rate the applicant's overall scholastic ability?

☐ Truly exceptional - One of the best you have known

☐ Outstanding – Top 5%

☐ Excellent – Top 10%

☐ Good – Strong ability, but not in the top 10%

☐ Average – Upper 50%

☐ Below average – Lower 50%, but recommended

☐ Not recommended

Evaluate the applicant's ability to work with others ☐ Outstanding ☐ Good ☐ Average ☐ Poor

Evaluate the applicant's personal character ☐ Outstanding ☐ Good ☐ Average ☐ Poor

Evaluate the applicant's English Proficiency ☐ Outstanding ☐ Good ☐ Average ☐ Poor

➤ Please provide any additional comments about the candidate.

I wholeheartedly recommend Mr. / Ms.
for the student at Saitama University, Japan.

Signature: _____ Date: _____